



FALL FESTIVAL ARTS & CRAFTS

Concession 2024 Information

You are invited to join us as a Concessionaire at the 50th annual Olney Arts Council Fall Festival of Arts & Crafts on Saturday, September 28, 2024.

You are welcome to set up your booth in the park on Friday evening, Sept 27th, from 4:00-7:00 pm. Volunteers from the OAC will be available at this time. Police patrol will keep an eye on the park overnight.

Please keep ground conditions in mind and refrain from driving vehicles on the grass as much as possible. There is NO PARKING on the circle street surrounding the event from the hours of 9 am - 4 pm on Saturday to allow the firetruck to safely give children's rides.

Rules to remember:

1. You may only serve the foods you have registered on this form
2. Each concession is responsible for their own set-up, including extension cords, tables, chairs, etc.
3. Serve foods in a healthy and appetizing manner. Whenever possible, preheat foods to be served to avoid overloading electrical circuits, or use camping or gas stoves. Keep hot foods hot and cold foods cold. (i.e., cream pies must be kept at 45° and not left on counter.)
4. A food court of picnic tables will be set up on the grounds to keep walkways open and clear. In consideration of your fellow vendors, tables may not be moved in front of your booth.
5. Please keep your area tidy and provide containers for trash.
6. Your booth is required to stay open till 4:00pm; please have sufficient food for your share of the crowd.
7. The OAC cannot promote political parties of any kind. Campaigning, political signs or affiliations will not be allowed on the premises, although t-shirts and hats are acceptable. Distribution of any kind of advertising or promotional materials is unacceptable.
8. Please remember raffles are NOT allowed.

Your registration should be returned to the address above by August 15th, 2024. If you have any questions, email info@olneyartscouncil.com or call/text Nikki Strohl at 618-660-2613.

We are looking forward to this year, our 50th annual! Thank you for joining us!

Fall Festival of the Arts & Crafts
2024 Concession Registration Form

Organization Name: _____

Contact Person: _____

Phone number: _____

Address: _____

Email Address: _____

(For all further correspondence)

Type of Concession you will provide (check one):

_____ Major Concession: \$100 booth rental
Serving main course item
(meat or vegetable considered main course - items that constitute a meal.)

_____ Small Concession: \$70 booth rental
Specialty items that do not constitute a meal
(snack foods, desserts, drinks)

Do you need electricity? No _____
Yes _____
If yes, is 220 volt required? Yes _____ No _____

List appliances to be used: _____

Specify any special needs: _____

List foods to be served:

**Please return this form with your booth rental fee to the address below
by August 15, 2024. Thank you!**

Mail to: Olney Arts Council
PO Box 291
Olney, IL 62450
Email: info@olneyartscouncil.com